

# **THE WINNIE AND FRANK HARVEY SCHOLARSHIP OF COMMUNITY PRESBYTERIAN CHURCH, ATLANTIC BEACH, FLORIDA**

## **2024 APPLICATION FOR GRADUATING SENIORS**

**Submittal Deadline is April 30, 2024**

### **PURPOSE**

The purpose of the award is to encourage good high school students without adequate financial means to attend regionally accredited two or four-year colleges or universities or vocational or technical schools and to support the recipients' success by relieving them of some financial pressure during their college years.

### **THE AWARD**

The scholarship amount is an annual award of **\$3000** for undergraduate study, renewable for up to three additional years of consecutive study. This award is intended to supplement the educational costs to attend an accredited two or four-year college/university or a vocational/technical school within the United States. The recipient must be registered and commence study by the fall term of the year the recipient graduates from high school.

### **ELIGIBILITY (In order to apply, you must meet ALL of the following qualifications):**

1. An official and active member of Community Presbyterian Church for at least two years prior to the application deadline. The CPC office must verify confirmation/membership date and active/inactive status.
2. United States citizen.
3. High school senior with a minimum 2.5 cumulative GPA on an unweighted 4.0 scale.
4. Completion of 45 total hours of community service during combined freshman, sophomore, junior, and senior years. The school guidance counselor must verify these hours.
5. Acceptance at an accredited two or four-year college or university or vocational or technical school.

### **REQUIRED SUBMITTALS Due by *April 30*.**

1. Completed Online Application Form, which includes a parent/guardian financial questionnaire, and school cost and fund sources worksheet.
2. Copy of the complete SAR (Student Aid Report) based on the current FAFSA (Free Application for Federal Student Aid) available online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). SAR must indicate the EFC (Expected Family Contribution).  
*The FAFSA should be filled out in the fall of the applicant's senior year of high school to meet college deadlines for financial aid. The information should be sent to all schools to which the applicant plans to apply.*
3. A copy of **2023** Form 1040 for each parent and for student if applicable.
4. Guidance Counselor Information Sheet, submitted by the school guidance counselor, verifying community service hours and GPA, with a high school transcript through the first semester of the senior year attached.
5. Church Office Information Sheet submitted by church office administrative personnel verifying active CPC membership.

### **SELECTION CRITERIA**

Students who have demonstrated financial need as determined by the Harvey Scholarship committee will receive the scholarship. All decisions are at the discretion of the Harvey Scholarship Committee.

### **PAYMENT OF FUNDS**

The scholarship will be paid directly to the student and mailed to an address of the applicant's choosing once the Disbursal Form, final transcript, and proof of registration at the school has been received.

### **AMENDMENTS**

The Scholarship Committee may revise these guidelines subject to the approval of The Session, Community Presbyterian Church of Atlantic Beach, Florida.

## **DEADLINES AND DOCUMENTATION**

The applicant may start the **2023/2024** FAFSA on October 1, **2023**. Students should apply for financial aid from the school even if one does not know of their acceptance to that school yet. To do so, fill out the FAFSA in October or early November. Many schools begin processing student aid packages in December on a first come, first serve basis for the following school year. Applicants will generally receive their financial aid package shortly after receiving acceptance to the school, to help them decide if they can afford to attend that school.

The Harvey Scholarship Application is **due April 30** of the year the applicant graduates from high school. This date should allow students to hear of their acceptance to a school and receive their financial aid and cost information and allow parents time to complete their 1040 for the previous year. NOTE: Due to the need for guidance counselor input, applicants should notify the guidance counselor of their submittal requirement in March, well before the deadline, to give guidance counselors time to prepare.

## **DOCUMENTS NEEDED**

The following documents should be gathered to help fill out the FAFSA and this application:

- IRS form 1040 (parents, students if applicable) for the previous tax year (i.e., **2023** tax form for **2024** application)
- W-2s, bank statements, and records of investments
- 529 Savings plan documentation
- Florida prepaid scholarship documentation
- Bright Futures notifications
- Scholarship or grant awards documentation
- Acceptance information including costs (tuition, fees, room, board, books, supplies, and other cost projections)
- Financial aid packages from the school

All financial documentation will be shredded immediately after the selection committee meets.

## **INSTRUCTIONS FOR SUBMITTING THE APPLICATION**

1. Print the required forms found on the Harvey Scholarship Application on the church website: **cpcab.org/harvey-scholarship**
2. Give the Guidance Form to your guidance counselor in March. Ask him/her to submit the completed form along with an official transcript through the first semester of your senior year by **April 30**. To ensure this is submitted on time, you should pick these up and submit them with your application, or they can mail it to Harvey Scholarship, Community Presbyterian Church, 150 Sherry Drive, Atlantic Beach, FL 32233.
3. Give the Church Information Sheet to the Church office in March. Ask them to place the completed form in the Harvey mailbox in the church office.
4. Print the application and fill it out completely with your parent(s)/legal guardian(s). Submit your application and supporting documents requested to the church office by **April 30**. Follow up to be sure the church office has submitted the CPC membership form and your guidance counselor has submitted the Guidance Counselor Information Sheet and official high school transcript through the first semester of the senior year before **April 30** if these are not submitted with your application

